

Sample Shipping and Handling

Clinical Laboratory Order Form:

Make sure the form is completely filled out. Please include the physician and patient information, the specimen type, the requested tests, and the payment information. Samples received without an accompanying form of payment will not be processed.

Specimen Collection Containers:

Please mark all samples with the patients' full names and the date the samples were collected. We will not process unmarked samples, NO EXCEPTIONS.

Sample Type	Container	Test Types
Whole Blood	Purple top (EDTA) tubes	All PCR-based tests
Serum	Tiger top (red and grey –Serum Separator) tubes	Western blot analysis
Biopsy Tissue	Blue or red cap sterile containers* (tightly sealed)	All PCR-based tests
Biopsy in Paraffin Block	Padded envelope or box**	All PCR-based tests
Other (e.g. Synovial Fluid, Urine, Swabs)	Sterile transport container or transport medium	All PCR-based tests

* Fresh biopsies can be shipped in saline, sterile buffer, or water, within the container.

**Biopsies in paraffin blocks can be shipped as is in a sealed biohazard bag. It is essential to indicate whether the paraffin block samples should be tested individually or pooled. The cost will be higher if samples are tested individually.

Shipping Directions:

- Place the tubes in the Styrofoam shell.
- Place samples in the biohazard bag.
- Slip the order form into the sleeve of the biohazard bag.
- Put the biohazard bag into the FedEx Clinical Pak for shipment.
- Ship samples at room temperature. If the weather is hot, then ship on ice packs to prevent sample degradation in transit.
- Send samples to:

Clongen Laboratories, LLC
Middlebrook Tech Park
12321 Middlebrook Road, Suite 120
Germantown, MD 20874

Sample Shipping and Handling - Continued

We recommend standard overnight shipping to prevent sample degradation.

If a FedEx label is sent to you by Clongen Labs, please use this label to ship the specimen. The label should be taped on the box or envelope used to ship the specimen.

Shipping Fees:

- Regular physician: No shipping fees
- New doctors or patients:
 - Orders of \$400.00 or more: No fee for test kit and shipping label
 - Orders less than \$400.00: \$50.00 for test kit and shipping label
- \$25.00 for FedEx shipping label (test kit not included)
- Patients are free to use their own shipping services if they prefer.

For questions about other specimen types or packaging please call us at 877-CLONGEN (256-6436) or 301-916-0173.